



ClassCharts

Part of **tes**

Getting started with Pupil accounts

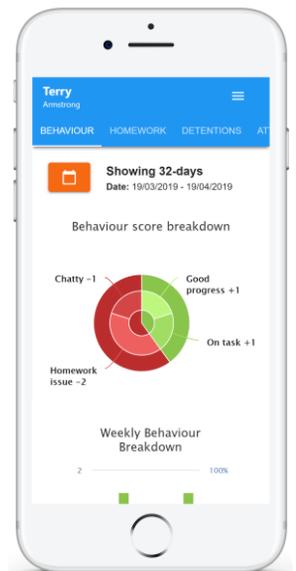
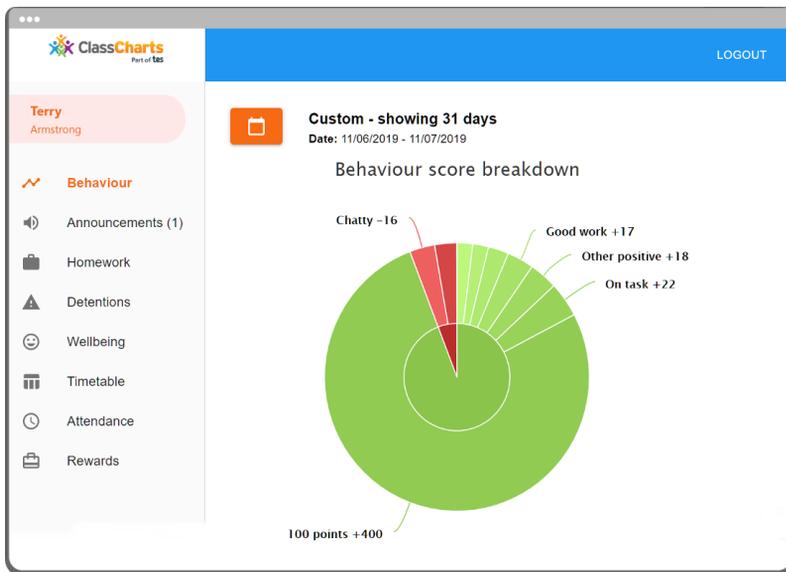
What is Class Charts for pupils?

Class Charts allows you to keep track of your **achievements** and **behaviour**, buy **rewards** from the Reward store, stay on top of your **homework**, keep track of scheduled detentions, view your timetable, check your attendance, create wellbeing submissions and view announcements from your school.

Class Charts for students can be accessed via our [website](#), or by our [iOS](#) and [Android](#) apps.

You can access the student website and links to the student apps at:

<https://www.classcharts.com/student/login>



You should have received a Student code from your school, which will look similar to the example code shown on the right.

This code is used to log into your [student account](#), which is covered on the next page.

ABC123

Logging in to Class Charts

Follow the steps below to access your student account.

1. Enter your [email address](#) and [password](#) into the fields provided.

Access code *

Your access code

Please enter the access code supplied by your teacher.

Remember me

2. Click on the [Log in](#) button.

LOG IN

3. Enter your [date of birth](#) if prompted and click on the [OK](#) button.

Date of birth

Please enter your date of birth below.

Date of Birth

12/06/2009

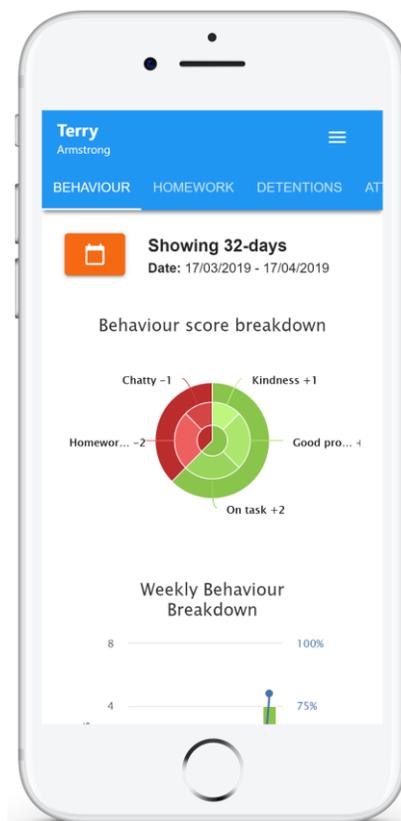
OK

CANCEL

Behaviour

Selecting this tab will display your overall behaviour in the form of a pie chart and a bar graph.

By default, the displayed date range is **31 days**. To view a different range of behaviour data, click on the **Date** button.



Below these graphs you will find a list of behaviour activity. These display the **behaviour** that was awarded, **when** it was awarded, **who** awarded the behaviour, the **lesson** the behaviour was awarded in, and how many **points** the award is worth.

The level of detail within each behaviour award depends on the settings that your school has enabled.

Activity

Tuesday 16 April

- | | | |
|-----------|---|-------|
| +1 | Terry Armstrong | 13:04 |
| | On task awarded by Mrs A Abell in 12A/Ft1. | |
| -1 | Terry Armstrong | 12:04 |
| | Homework issue awarded by Mrs A Abell in 12A/Ft1. | |

Homework

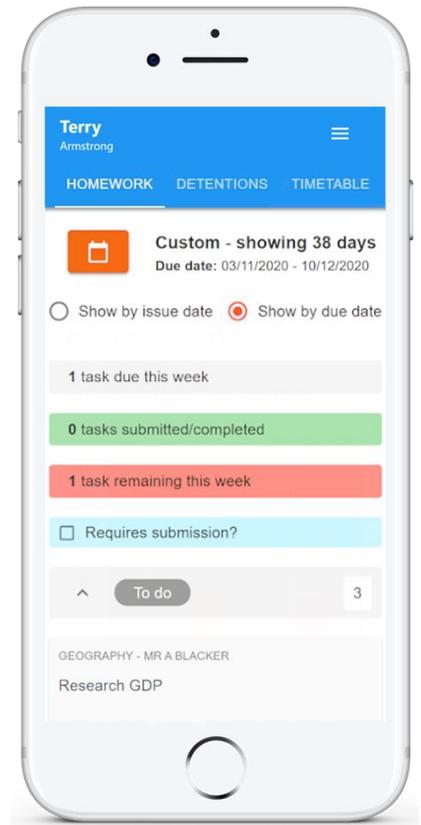
Selecting this tab will display a list of the [homework tasks](#) which you have been given.

To change the date range for displayed homework tasks, click on the orange [Date](#) button.

To display tasks in the order they were set, click on the [Issue Date](#) button

To display tasks in the order they are expected to be handed in, click on the [Due date](#) button.

To mark a homework task as completed, view the homework task of your choice in more detail and tick the [Completed?](#) checkbox.



To view a homework task in more detail, click on the [expand](#) icon in the bottom right hand corner of the homework tile.

A popup will appear that contains the a [description](#) of the homework task, the [estimated completion time](#) and any [links](#) or [attachments](#) that may have been included.



To do ×

Research GDP
GEOGRAPHY - 8F/GG - MR A BLACKER

Type: Blended Learning
Issue date: Monday 09/11/2020
Due date: Wednesday 11/11/2020
Estimated completion time: 1 hours

Please write a short paragraph on what GDP is and how it is used.

Homework status categories

To-Do: These are homework tasks that you need to complete. Once you have completed them, tick the [checkbox](#).

To do

Completed: These are homework tasks that you have ticked as completed but have not been marked by your teacher.

Completed

Late: These are homework tasks that have been handed in past the deadline.

Submitted late

Not submitted: These are homework tasks that were not handed in on time.

Not submitted

Submitted: These are homework tasks that have been handed in on time.

Submitted

Keeping track of homework

As you are assigned homework tasks, you may want track of how you are progressing for the current week.

The [three banners](#) above the homework status categories count the number of homework tasks that are [due this week](#), how many of those tasks you have [completed](#) and how many tasks you [still need to complete](#).

To only see homework tasks that require an [attachment submission](#), tick the checkbox labelled [Requires submission](#).

1 task due this week

0 tasks submitted/completed

1 task remaining this week

Requires submission?

If you are viewing the [Homework](#) tab via a [desktop](#) or [laptop](#), expanding a homework status category will display a [table overview](#) of each homework task for the selected date range.

To do 3								
	Homework	Teacher	Lesson	Issued	Due	Estimated time	Type	Feedback
	Research GDP	Mr A Blacker	8F/Gg	Monday 09/11/2020	Wednesday 11/11/2020	1 hours	Blended Learning	
	Write a soliloquy	Mr J Kato	8y/En2	Tuesday 10/11/2020	Tuesday 17/11/2020	30 minutes	Homework	
	Create a poster on French food	Mrs A Abell	7YEL/Fr	Friday 06/11/2020	Thursday 19/11/2020	45 minutes	Homework	Feedback

Homework attachment submissions

For certain homework tasks, you may be asked by your teacher to [upload your work](#) as an [attachment](#).

When viewing a homework task in more detail, you will see the [Upload attachment](#) button if your teacher is expecting your work to be uploaded.

To submit a homework attachment, click on the [Upload attachment](#) button and select the files of your choice. Successfully uploaded files will then appear above the button.

If your teacher leaves feedback on one of your homework attachments, you will see a [Feedback](#) icon appear on the associated homework task.

To view the feedback, click on the [expand](#) icon in the bottom right hand corner of the homework tile. Your teacher's feedback will appear directly below your homework attachment.

To do

×

Write a book review

RECREATION - C6R/RC5 - MRS A ABELL

Type: Homework

Issue date: Friday 20/03/2020

Due date: Friday 27/03/2020

Estimated completion time: 10

Completed?

Write a 500 word review on the book of your choice.

My attachments

My book review.doc



+ UPLOAD ATTACHMENT

You can upload a maximum of 5 attachments, each up to 250mb in size.

Supported file formats: doc, docx, pdf, xls,xlsx, ppt, pptx, pub, txt, png, jpeg, jpg, gif, rtf, mp3, odt, odp, csv, mp4, mov, m4a, sb3

RECREATION - MRS A ABELL



Write a book review

Issued: Friday 20/03/2020

Due: Friday 27/03/2020

Feedback



My attachments

My book review.doc

Teacher's note: Excellent work!

+ UPLOAD ATTACHMENT

Detentions

Selecting this tab will display a list of [detentions](#) which have been set for you.

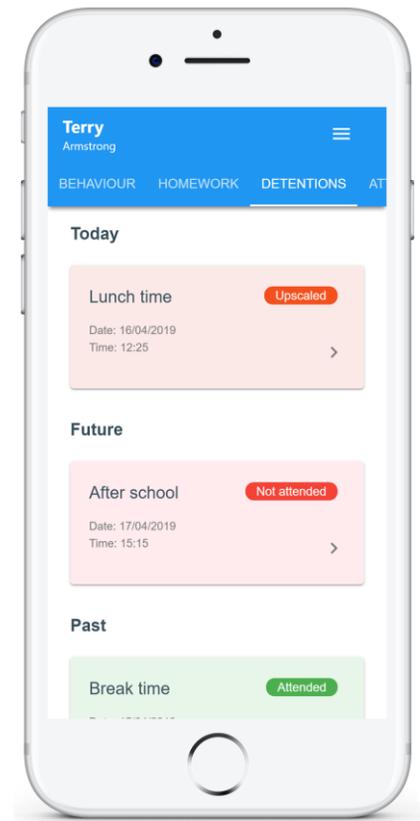
Detentions fall under 4 categories: [Attended](#), [Not attended](#), [Pending](#) and [Upscaled](#).

Attended: You have sat this detention.

Not attended: You have not sat this detention.

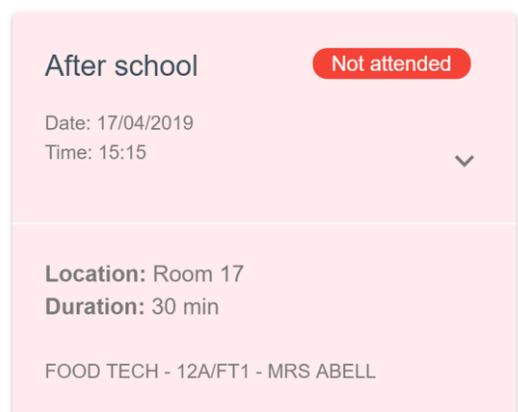
Pending: This detention has not been sat and has not been marked as Attended / Not attended by your teacher.

Upscaled: This detention has escalated into another type of detention.



To view more information about a specific detention, click on the [arrow](#) icon.

This will bring up a popup that describes the detention, including the [location](#) for the detention, the awarding [teacher](#) and [scheduling information](#).



Attendance

Selecting this tab will present your [attendance](#) data for the past 31 days.

To change the displayed timeframe of attendance records, click on the orange [Date](#) button and select the date range of your choice.

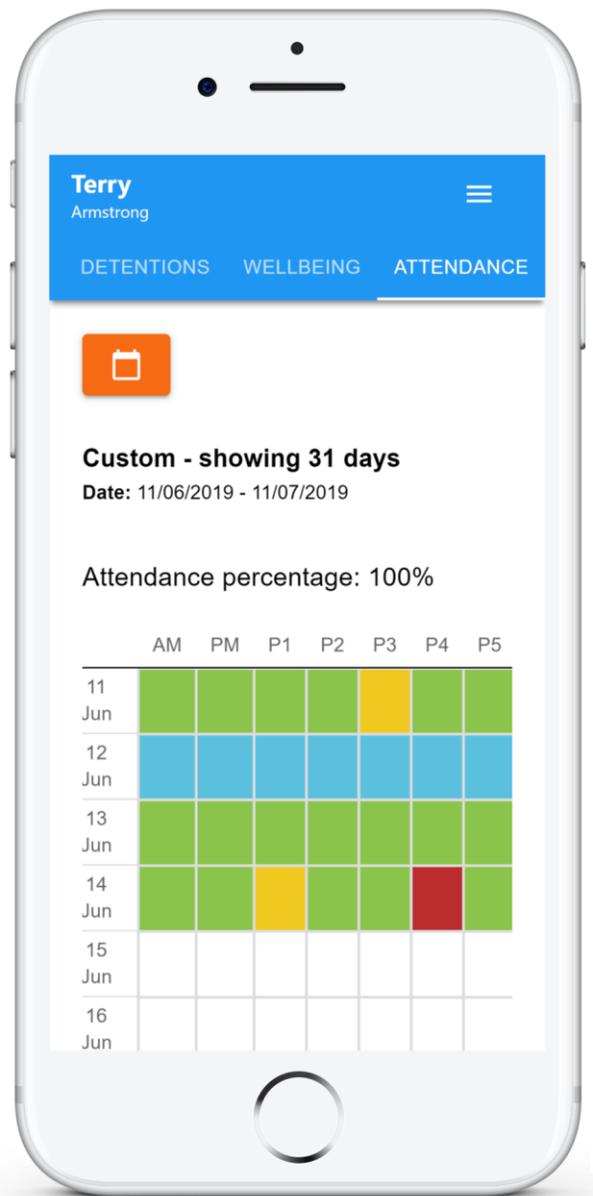
Attendance records fall under four categories: [Present](#), [Late](#), [Authorised absence](#) and [Unauthorised absence](#).

Present: You attended the lesson.

Late: You were late to the lesson.

Authorised absence: You did not attend the lesson, but had a valid reason for doing so.

Unauthorised absence: You did not attend the lesson and did not have a valid reason to do so.



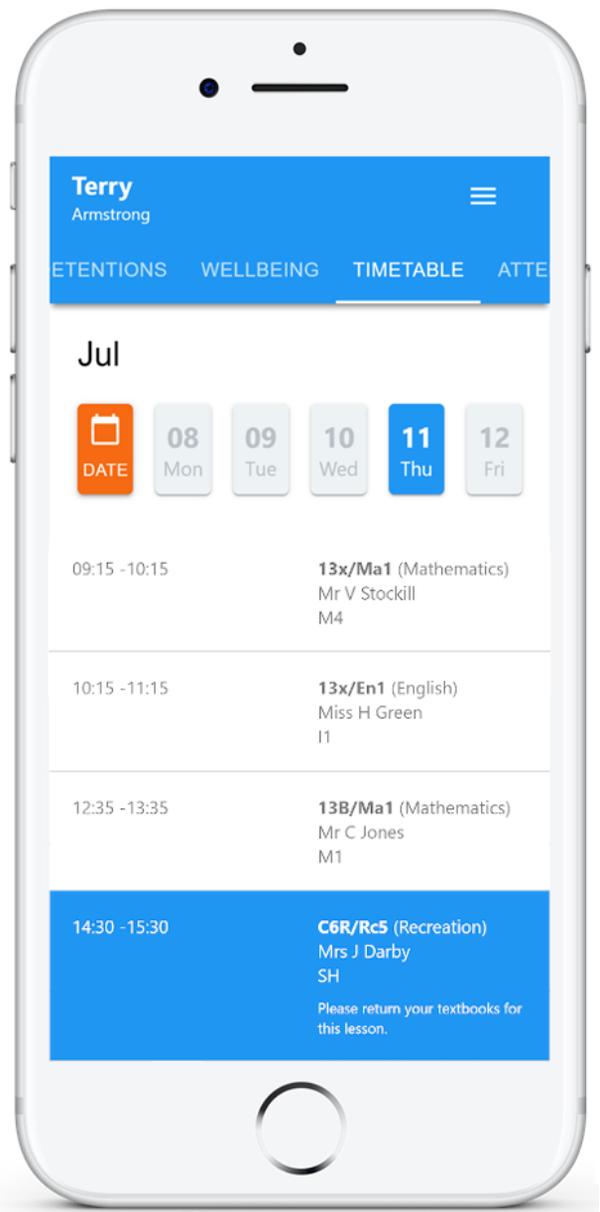
Timetable

Selecting this tab will present you with your [timetable](#) for the current day. This includes the [time](#) for each lesson, the [lesson name](#), the [teacher's name](#), the [room](#) where the lesson will take place and the [lesson subject](#). If your teacher has left [timetable notes](#), you will also see them for the lesson in your timetable.

Your current lesson will be highlighted in [blue](#), as shown on the right.

To view your timetable for another day of the week, click on one of the other [displayed dates](#) along the top of the timetable.

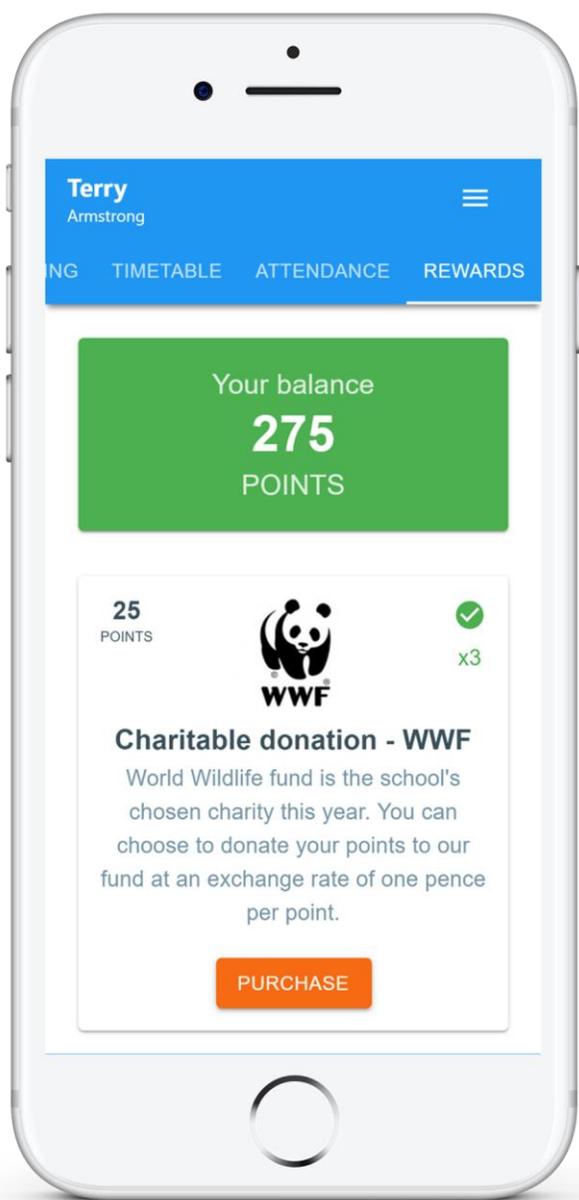
To change the displayed week, click on the orange [Date](#) button and select a date from the week of your choice.



Reward Store

Selecting this tab will present you with the rewards that are available and how many points they cost.

The **Balance** number shows how many points you have available to spend.

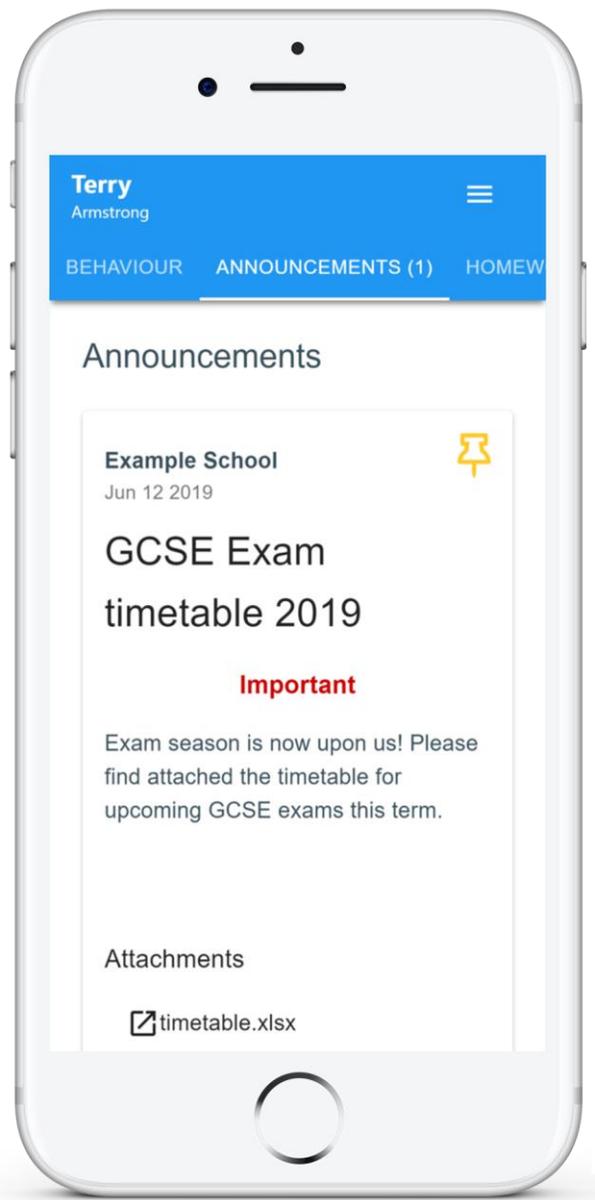


Announcements

Selecting this tab will display a list of [announcements](#) that have been shared with you.

Announcements with a [pin](#) icon will always stay at the top of the announcements list.

If an announcement has [attachments](#), click on the [filename](#) to download or open then.



Messaging

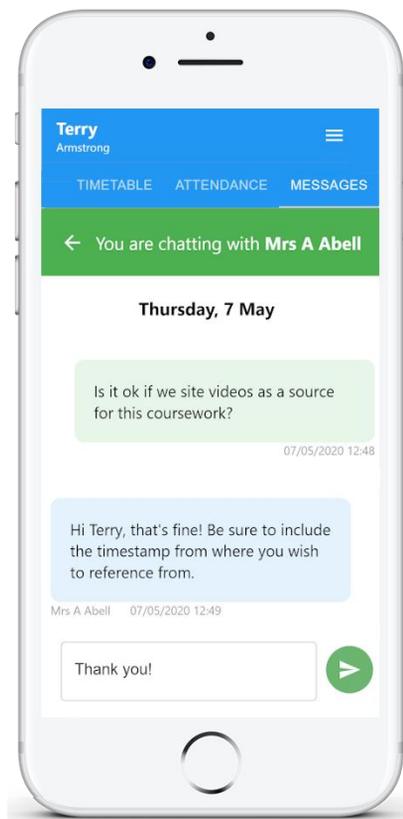
If your school has decided to allow two-way communication with pupils, you will see the [Messaging](#) tab in your account.

Selecting this tab will display a list of [teachers](#) that you are able to send and receive messages from. To send a message to a specific teacher, select their name from the list.

You will be presented with a messaging [thread](#) between you and the selected teacher. To send a message, type into the text field provided and click on the green [send](#) icon.

If the thread has been [locked](#) by a teacher, you will be unable to send and receive additional messages.

If you have received a new unread message, you will see a [red dot](#) on the [Messaging](#) tab and the [teacher's name](#).



This thread was locked

Messaged

DA Mrs D Asher
2 hours ago

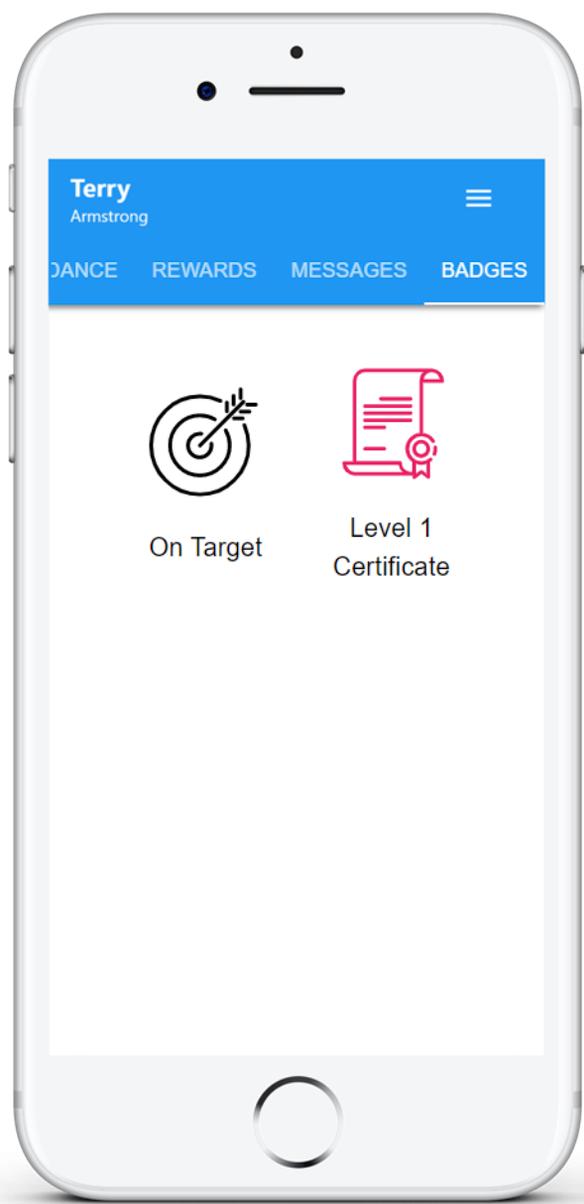
SD Mr S Dumbell
9 days ago

Badges

Badges are a way for your school to inform you **when significant behaviour** goals have been **achieved**. Similar to an achievement.

You will be issued with a badge when you meet the badge's **criteria**. The criteria for each badge will be set up by the school.

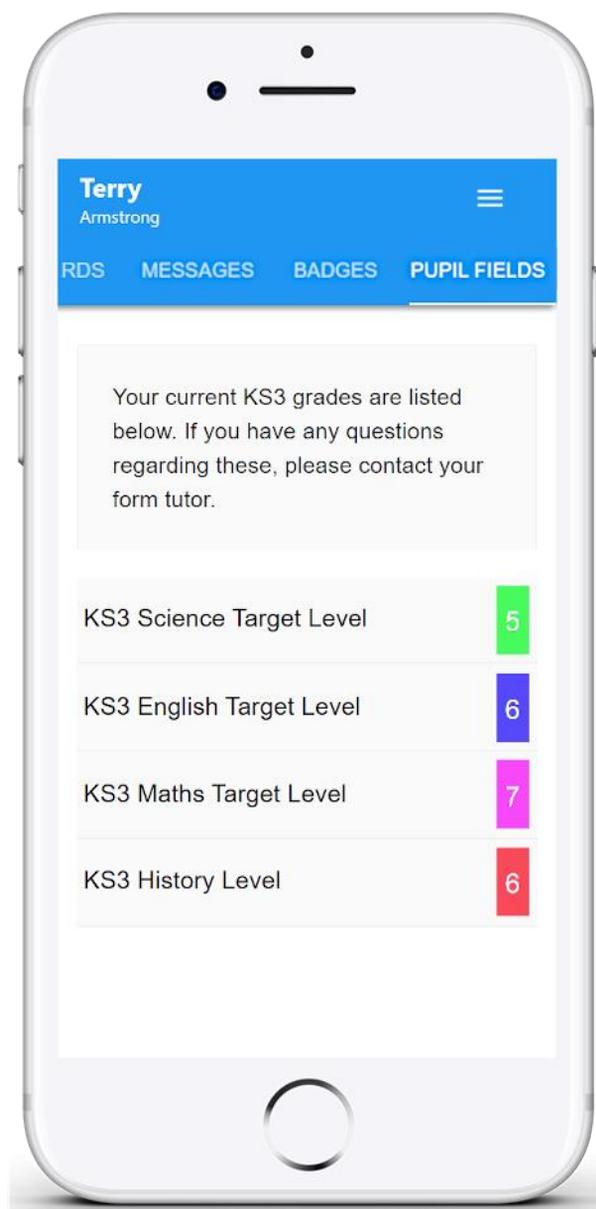
Any badges you have earned will be displayed here, listing each **type of badge** and **how many times** they have been awarded.



Pupil Fields

Pupil fields are data that is related to you. These can appear in the form of [current grades](#), [target grades](#) or any other [text based information](#).

To find out more about the fields you can see in your account, please [contact your school](#).



FAQs and troubleshooting

"I don't have a student code!"

Please contact your school and ask for a new student code.

"I'm not seeing ___!"

This quick start guide provides information on all of our modules. If you are not seeing a module mentioned in this guide, your school may not have decided to purchase / enable that module.

"I would like to know more about your privacy policy"

- Your data is held securely in the UK.
- Your data is shared with us by the school and we will only use it for the purpose it is shared for.
- We will not share your data with anyone.

For more detailed information please click here:

<https://www.edukey.co.uk/edukey-terms-conditions/>